

# **Crozer Health Employee Referral Program**

## **Frequently Asked Questions**

### Q. Can any Crozer Health employee submit a referral?

Any Crozer Health employee can submit a referral, but only those below VP level are eligible for the referral incentive. Any employees who have oversight in the hiring of their referral are excluded from receiving the bonus. RNs for the physician network are excluded from the program.

- **Q.** How many years of experience does my referral need to have in order to qualify? We are seeking employees with varying years of experience and qualifications. Please review the posted positions for all education, experience, and qualifications needed as part of the requirement.
- Q. I know someone but they don't yet have a year of experience. Can I still refer them? Yes, please refer any applicants that you feel would be an excellent addition to our Crozer Health team.
- Q. Where can I find more information about the referral program?

  Please send a message the Crozer Health Employee Referral mailbox at crozerhealth.erp@crozer.org.
- Q. How do I refer someone?

Simply send your referral to the ERP inbox at <a href="mailto:crozerhealth.erp@crozer.org">crozerhealth.erp@crozer.org</a>.

#### Q. How does my referral candidate mention who referred them?

They will need to include the employee's name on their application in order for the employee to receive the referral bonus.

#### Q. Will I get the entire referral bonus at one time?

No, the referral payments are made in equal installments every 6 months, with the total reward to be paid over 24 months. All installments require the referred employee and the referral sources to be actively employed and in good standing at Crozer Health at time of payment.

For bonus eligibility, the candidate referred cannot have worked for Crozer Health in the previous 2 years.